

Hawaii State Department of Health
Clean Water Branch- Polluted Runoff Control Program

Quarterly Status Reporting Form
Clean Water Act 319(h) NPS Implementation Program

Quarterly Status Reports are required per contract terms. If no work was done during the reporting period, the CONTRACTOR must provide an explanation of the circumstances.

This Quarterly Status Report is for the period indicated below **(check only one and insert year)**:

- | | |
|---|---------------------------------|
| <input type="checkbox"/> January 1 – March 31 | (Due April 15 th) |
| <input type="checkbox"/> April 1- June 30, 2012 | (Due July 15 th) |
| <input checked="" type="checkbox"/> July 1 – September 30, 2012 | (Due October 15 th) |
| <input type="checkbox"/> October 1 – December 31, | (Due January 15 th) |

Project Title: *Installation of Best Management Practices at Wailupe Beach Park (ASO Log 11-083)*

Project Start/Completion Date: *June 2011 – June 2014*

Estimated % of Project Completed: *15%*

Estimated % of Grant Funds Previously Requested: *4%*.

Quarterly Status Report Number: *2*

Name, telephone number, and e-mail of person to be contacted for questions regarding this report:
Kristin Duin, 808-778-7364, kduin@srgii.com

Please provide the following information for this reporting period. Additional sheets may be attached:

1. Progress/tasks started and/or completed as defined in the Contract's Scope of Services during current reporting period:

A. Summary of work completed (list all tasks and deliverables):

NOTES:

- (1) *Revision of Project Timeline awaits feedback from DOH on proposed change to project scope.*
 (2) *Project Timeline shown has been revised and is based on NTP date of June 26, 2012 versus original start date of June 16, 2011.*

Task	Due Date	Date Completed
Project Start	6/26/12	--
Personnel	1 st QSR	10/17/11
Project Management		
Draft Project Schedule	7/26/12	
Final Project Schedule (after 1 month DOH review)	9/26/12	
Right of Entry Permit from City and County of Honolulu	TBD	

Task	Due Date	Date Completed
Project Acceptance by City and County of Honolulu	TBD	
Topographic and Feature Survey	10/31/12 4/26/14	
Engineering and Hydrologic Design		
Draft Engineering and Hydrologic Designs SRGII Professional Engineer will stamp plans	11/15/12	
Final Engineering and Hydrologic Design to City and County of Honolulu (after 1 month DOH review)	12/26/12	
Construction		
Bid Package	12/2/12	
Subcontractor Information – submitted to DOH	1/26/13	
Draft Installation Closeout documents	8/26/13	
Final Installation Closeout documents	10/26/13	
Monitoring		
Draft Monitoring Plan	11/1/12	
Final Monitoring Plan	1/26/12	
Quantitative and Qualitative Monitoring	1/26/12 (start) 4/26/13 (end)	
Outreach and Education		
Draft Outreach and Education Activities Plan	12/1/12	
Final Outreach and Education Activities Plan	2/1/13	
Public Stakeholder Meeting Press Release	5/26/13 4/26/14	
Draft Signage	1/26/13	
Install Signage	3/26/13	
Interim Outreach and Education Report	2/26/13	
Final Outreach and Education Report	4/26/14	
Final Report		
Draft Final Report	4/26/14	
Final Report (Final)	6/26/14	
Press Releases	8/26/12 6/26/14	

B. GRTS Load Reductions

	Estimated Load Reduction
Nitrogen (lbs/yr)	N/A
Phosphorus (lbs/yr)	N/A
Sediment (tons/yr)	N/A

C. Narrative Progress Report:

SRGII has been meeting and communicating with City and County of Honolulu Parks and Recreation Department, Department of Planning and Permitting, and the Coastal Zone Management Program to determine what permits will be required and facilitate acquisition of formal right of entry.

SRGII has prepared calculations necessary for design of two bioswales, and will be conducting percolation tests as soon as right of entry permits are acquired from the City and County of Honolulu Parks and Recreation Department. SRGII has compiled a list of plants to install in the bioswales. SRGII has requested infrastructure plans for the parks from City and County of Honolulu in order to identify locations of all utilities and other civil features.

2. Description of any major issues/problems encountered and/or resolved that may affect the Contractor's ability to complete the project as required.

Project Management. SRGII requested and received a no cost Contract Modification Order for this project that allowed for installation of bioswales in both Wailupe and Kuli'ou'ou Beach Parks. This modification was sought by SRGII in order to make project funds more effective to address non point source pollutants impairing Maunalua Bay. Progress on project remains slow as we await feedback and input from City and County of Honolulu Departments on permits and design considerations. Communication and review of information is slow due to limited staff.

3. Description of any significant findings, results, or conclusions. If none, please indicate.

None at this time.

4. Based on the Scope of Services, a description of tasks expected to be completed in the next reporting period.

Project Planning. Continue process of obtaining right-of-entry to beach parks from City and County of Honolulu.

Engineering and Hydrologic Design. Receive final input on permits required. Conduct percolation tests. Conduct topographic survey of both parks. Continue with site analysis and generate detailed design of bio-swales.

Monitoring. Submit Draft Monitoring Plan.

Education and Outreach. Coordinate with Mālama Maunalua and begin work on Outreach and Education Activities Plan.